

📢 **Job Advertisement: PR, Media, Administration & Industry Connect Executive**

Location: RGIPT Bengaluru Campus

Employment Type: Contractual (Through Third-Party Agency)

Salary: ₹50,000 per month (Consolidated)

About the Role:

RGIPT Bengaluru Campus invites applications from a dynamic, proactive professional to handle Public Relations, Media Coordination, Administrative Support, and Industry Connect activities.

Key Responsibilities:

- Manage **public relations and media outreach**, including press releases, social media, and branding activities
- Coordinate with **media houses and external agencies** for institutional visibility
- Support **administrative functions** of the campus as required
- Develop and maintain **industry connections** for internships, guest lectures, placements, and collaborations
- Organize **events, conferences, workshops, and outreach programs**
- Assist in **documentation, reporting, and communication** with stakeholders

Eligibility Criteria: Educational Qualification:

- Bachelor's or Master's degree in **Management / Mass Communication / Public Relations / Journalism / Marketing** or related field

Experience:

- Minimum **2–5 years of relevant experience** in PR, media relations, administration, industry liaison, or in the relevant field
- Experience in **educational institutions, government or the corporate sector** is preferred

Required Skills:

- Excellent **communication and writing skills**
- Strong **networking and interpersonal abilities**
- Proficiency in **MS Office, social media platforms, and digital tools**
- Ability to manage **multiple tasks and deadlines efficiently**

Nature of Appointment:

- The position is **purely contractual**, hired through a third-party agency
- Initial appointment will be for **one year**, extendable based on performance and institutional requirements

How to Apply:

Interested candidates may send their **CV along with a cover letter** to the official email ID (incharge-bengalurucampus@rgipt.ac.in) within the stipulated deadline.

Note:

Only shortlisted candidates will be contacted for the next stage of selection.

*Last date for Apply
2026, 5 PM.*

*Rajiv
22/11/26*

Last date of Apply is 5 PM, 07-06-2026.